

Bright Ideas for Making Your Weekend Successful

1. **Recruit one person or couple** to Oversee and Coordinate the Weekend details. Notify UpBuilding Ministries as to who this person is by calling 1-800-UPBUILD or 1-800-872-8453. This person(s) should have abilities for administration and for attending to details.
2. **Recruit one person from each church group** to promote the Weekend from within the membership of that group. These persons shall report to the Overseer and Coordinator listed in # 1. Groups to include:

- officers — council members, elders, deacons, trustees
- choir and musical groups
- Womens/mens/youth/singles/senior citizens
- church staff and support staff (secretaries, volunteers)
- Sunday school classes/Bible study classes
- Ministry groups/small groups/cell groups

Promotion may be enhanced by requesting a free 7- minute video tape from UpBuilding Ministries and showing it to the above groups 1–2 months prior to the Weekend date. Reproduction of the video tape may be done in whatever quantities desired.

3. **Produce a brochure** adapted from the UpBuilding Ministries' model and distribute it to members . . .

- at the Sunday morning worship services,
- through a mass congregational mailing
- after a promotional time at each of the above groups, whether or not accompanied by a viewing of the video tape.

Include with the brochure **a registration form** to determine the number of persons planning to attend each session. This is helpful for the food preparation, the custodian staff, and child care personnel.

4. **Meals:** the eating time for both Families and Couples is planned for 1 hour. The UpBuilding teaching time is planned for 1½ hours. If the meals are served . . .

- *buffet style*, ALWAYS serve from *both* sides of the buffet table.
- *Server style*, ALWAYS have two (2) servers per table.

With either style, ALWAYS put the beverages, condiments, and desserts on a separate table away from the main food table.

5. **Prayer:** Request that each of the above groups include the Weekend in its time of opening or closing prayers at its regular meetings. Also, include the Weekend in the weekly Sunday morning worship prayer times.

6. **Other churches** may be invited to ANY or ALL of the sessions. If there is an interest in **co-hosting** a Weekend with other churches, our experience indicates that this is best accomplished when the various sessions are divided up and held in **each** of the participating churches' facilities. This fosters a greater ownership of the entire experience.
7. **Closely follow every detail of the** "Checklist for Making Your Weekend Successful."

Possible Financial Sources: Consider funding the Weekend from the following:

- Church Budgeted items for Christian Education or Spiritual Conferences,
- Individuals who have indicated a willingness to help fund special events,
- Fees charged for each session,
- Donation Basket available at the end of each session, or a
- Special offering taken on the Sunday morning of the Weekend.

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